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AGENDA
PARK BOARD MEETING
Village Of Lincolnshire
Village Hall
One Olde Half Day Road
Lincolnshire, Illinois 60069
Public Meeting Room
Wednesday, February 17, 2016
7:00 p.m.

*Reasonable accommodations or auxiliary aids will be provided to enable persons with disabilities to effectively participate in any public meeting of the Park Board.
Please contact the Village Administrative Offices (847) 883-8600
48-hours in advance if you need special accommodations in order to attend*

*The Park Board will not proceed past 10:30 p.m. unless
There is a consensus of the majority of the Members to do so.*

*Citizens wishing to address the Park Board on agenda items may speak when the agenda item
Of interest is open, prior to Board discussion.*

- 1.0 CALL TO ORDER**
 - 2.0 ROLL CALL**
 - 3.0 APPROVAL OF MINUTES**
 - 3.1 Approval of the Minutes of the January 20, 2016 Park Board Meeting (Village of Lincolnshire)
 - 4.0 RESIDENT COMMENTS AND REQUESTS**
 - 5.0 RECREATION**
 - 6.0 PARKS**
 - 6.1 Consideration, Discussion, and Approval of the 2016 Pocket Park Capital Project (Village of Lincolnshire)
 - 7.0 UNFINISHED BUSINESS**
 - 8.0 NEW BUSINESS**
 - 9.0 ADJOURNMENT**
-



One Olde Half Day Road, Lincolnshire, IL 60069
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**MINUTES OF THE
PARK BOARD MEETING
Wednesday January 20, 2016**

Present: Ken Borgerding, Park Board Chairman
Lee Fell
Ted Heiser
Suzi Siegel
Sandra Wright
Scott Pippen, Operations Superintendent

Absent: Lee Campbell
Kathy Alred Lin
Dr. Mara Grujanac, Trustee Liaison

Location: Village Hall, One Olde Half Day Road, Lincolnshire Illinois 60069

1.0 CALL TO ORDER

Chairman Borgerding called the meeting to order at 7:01 p.m.

2.0 ROLL CALL

Superintendent Pippen called roll and determined a quorum was present.

3.0 APPROVAL OF MINUTES

3.1 Approval of the Minutes of the November 16, 2015 Meeting of the Park Board (Village of Lincolnshire)

The Park Board reviewed the minutes of the November 16, 2015 meeting. A motion was made by Mr. Fell, seconded by Mr. Heiser, to approve the minutes as presented. The motion was approved by unanimous voice vote.

4.0 RESIDENT COMMENTS AND REQUESTS

4.1 None

5.0 RECREATION

5.1 None

6.0 PARKS

6.1 Consideration, Discussion and Approval of the 2016 Park Board Meeting Schedule (Village of Lincolnshire)

Supt. Pippen reviewed the schedule. May and June meetings are planned for our annual tours of the parks and are scheduled for 5:30pm. The May meeting tour will start at North Park and the June meeting will begin at Spring Lake Park.

A motion was made by Ms. Siegel, seconded by Mr. Fell to approve the 2016 meeting schedule as presented.

6.1 Consideration and Discussion of the 2015 and 2016 Capital Budget (Village of Lincolnshire)

Supt. Pippen reviewed the 2015 Capital Projects. We were able to complete all but two of the projects. Highlights include a new bike path along Port Clinton Road from Indian Creek to Stevenson High School. A rain garden was installed at Memorial Park in an area that tends to be wet. The permitting and engineering were completed for a drainage improvement and culvert repair in the natural area of North Park. The actual culvert repair is planned for the 2016 fiscal year. Spring Lake Park improvements included a second slide for the raft, straightening the lannon stone along the lake edge and installing new doors on the Spring Lake Park pavilion.

At Whytegate Park the tennis court was repaired, both the tennis and basketball courts were color-coat resurfaced. All park AED units were replaced.

A major item for 2016 is the construction of the Pocket Park which will be between the Fresh Market and the bridge to the South Village Green. Another improvement planned is center median landscaping along Route 22 using ITEP grant funds. Improvements are planned for the bike path across from the Village Hall to the north; from the Bridge over the river to the North Village Green. This will include some path lighting, opening up the vista to the large ponds, removing some of the brush and invasive trees and replacement with better quality trees.

The Balzer Park tennis court fence will be replaced and the North Park electrical upgrades to conduit will be continued. The Spring Lake basketball court will be resurfaced after the 4th of July and the tennis court fence will be improved, with a gate on the west side to facilitate the food vendors at the 4th of July event. The tennis court surface will also be replaced.

Construction for the path improvements north of the Village Hall are at IDOT for review, for grant funding. A late summer, early fall construction is anticipated. Ms. Wright asked where the median improvements will take place. Mr. Pippen said the areas are west of Milwaukee Avenue and the east end by Westminster Way.

Chairman Borgerding asked about the Pocket Park. Mr. Pippen said the Village Board has already approved a concept plan as a part of the original Downtown plan. The Park Board will be asked to make recommendations about the pieces of art that will be installed, possibly benches and other features. It was hoped that a developer would construct the park as part of the overall project but no developer has begun a project there. Ms. Siegel asked if the park draws kids and their bicycles, will they then be able to safely cross Milwaukee Ave? Mr. Pippen said that this would be a further stage of the ITEP grant. Phase III was originally planned to be all new Village entranceway signs and landscaping. Since rebranding is being considered, the grant funds may be used instead for bike and pedestrian improvements on each side of the Milwaukee corridor with a timed crosswalk in FY 2017. The ITEP grant goes back to 2007 and we need to complete the projects. Ms. Wright would like the focus of the money to be safety and security of the bikes and pedestrians rather than the entrance signs. The secure paths to the Village Green and Citipark might encourage people to visit the restaurants in good weather. Also kids might bike to Stevenson if the paths were convenient and safe. Mr. Pippen noted that a section of bike path will be developed when the Pulte development is constructed later this year.

Mr. Pippen said that the 2016 projects will be facilitated by the hiring of a fourth member of the management team of Public Works. Wally Dittrich has been hired as Assistant Public Works Director/Village Engineer. He comes to the Village from the McHenry County Department of Transportation where he was a Project Manager for nine years. Wally will be a big help in getting these projects done.

Regarding the LSA Skate Night preparations, Public Works staff have been working every day on the ice including Sunday morning. Mr. Fell reviewed the events planned for the evening. The fireworks at 6:30pm will be located east of the tennis courts. Food is being donated by Sunset Foods, the free skate rental will be offered with a one hour limit so more people can participate. There will be four heaters, two open barrel fires, and three small fire pits for roasting marshmallows. Music will be provided. Public Works has done a great job as usual. Ms. Wright said that she knows of several families that are super-excited to have a way to get out to burn some energy and to have fireworks at a time early enough for young kids. The event is published in the Village e-news, the website, school newsletters, and the programmable message board is out.

7.0 UNFINISHED BUSINESS

7.1 None

8.0 NEW BUSINESS

8.1 None

9.0 ADJOURNMENT

9.1 A motion was made by Ms. Siegel, seconded by Mr. Heiser, to adjourn the meeting. The motion was approved by unanimous voice vote. Chairman Borgerding declared the meeting adjourned at 7:25 p.m.

REQUEST FOR BOARD ACTION
Park Board
February 17, 2016

Subject: Consideration and Discussion of Conceptual Park Amenities for Proposed Pocket Park within the Lincolnshire Downtown (Village of Lincolnshire)

Action Requested: Recommendation to Village Board

Originated By/Contact: Walter Dittrich, Assistant Public Works Director / Village Engineer
Scott Phippen, Operations Superintendent

Referred To: Park Board

Summary / Background: At the March 19th 2013, Joint Park Board/ARB meeting, Staff presented several park concept plans and discussed proposed amenities, as well as the following design objectives:

- Create a passive park, with a passive sense of place.
- Do not include traditional active playground equipment.
- Create a place one could sit on a lunch break, where kids could also play.
- Create an interesting place for someone to go.

The outcome of these discussions was presented to the Village Board on May 28, 2013. The Village Board made some minor changes to the concept plan and reached a consensus to move forward with the project as the downtown site was developed.

The park is now ready for construction and has been included in the 2016 Village capital budget. Staff has been working with Christopher Burke Engineering on updated concepts for art and play amenities. Attached to the packet are some examples staff feels may be appropriate for the site to meet the goals outlined above. Staff encourages the Park Board to view examples at the following:

- <http://www.leopoldgallery.com/wind-sculptures/lyman-whitaker/>
- <http://www.windsculpture.com>
- <http://goric.com/products/the-grass/#description>

Staff is requesting the Park Board to review and recommend to the Village Board the types of art and/or sculptures for the project. The project is scheduled to be bid this spring and for construction this summer.

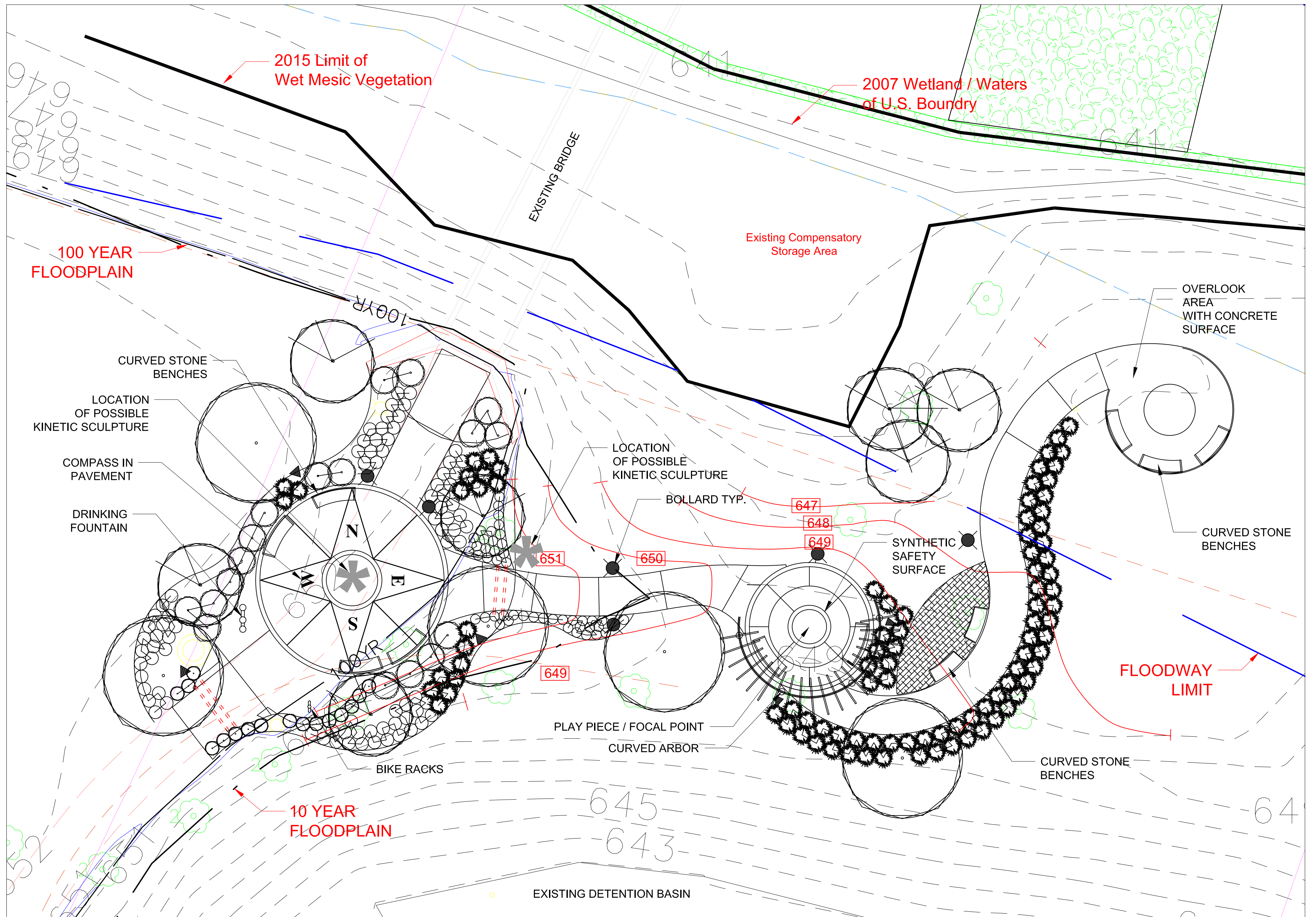
Budget Impact: There is \$188,500.00 included in the Village's 2016 budget for this project of which \$15,000.00 is allocated for art / sculptures.

Recommendation: Staff requests Park Board recommendation of general art / sculpture concepts to the Village Board.

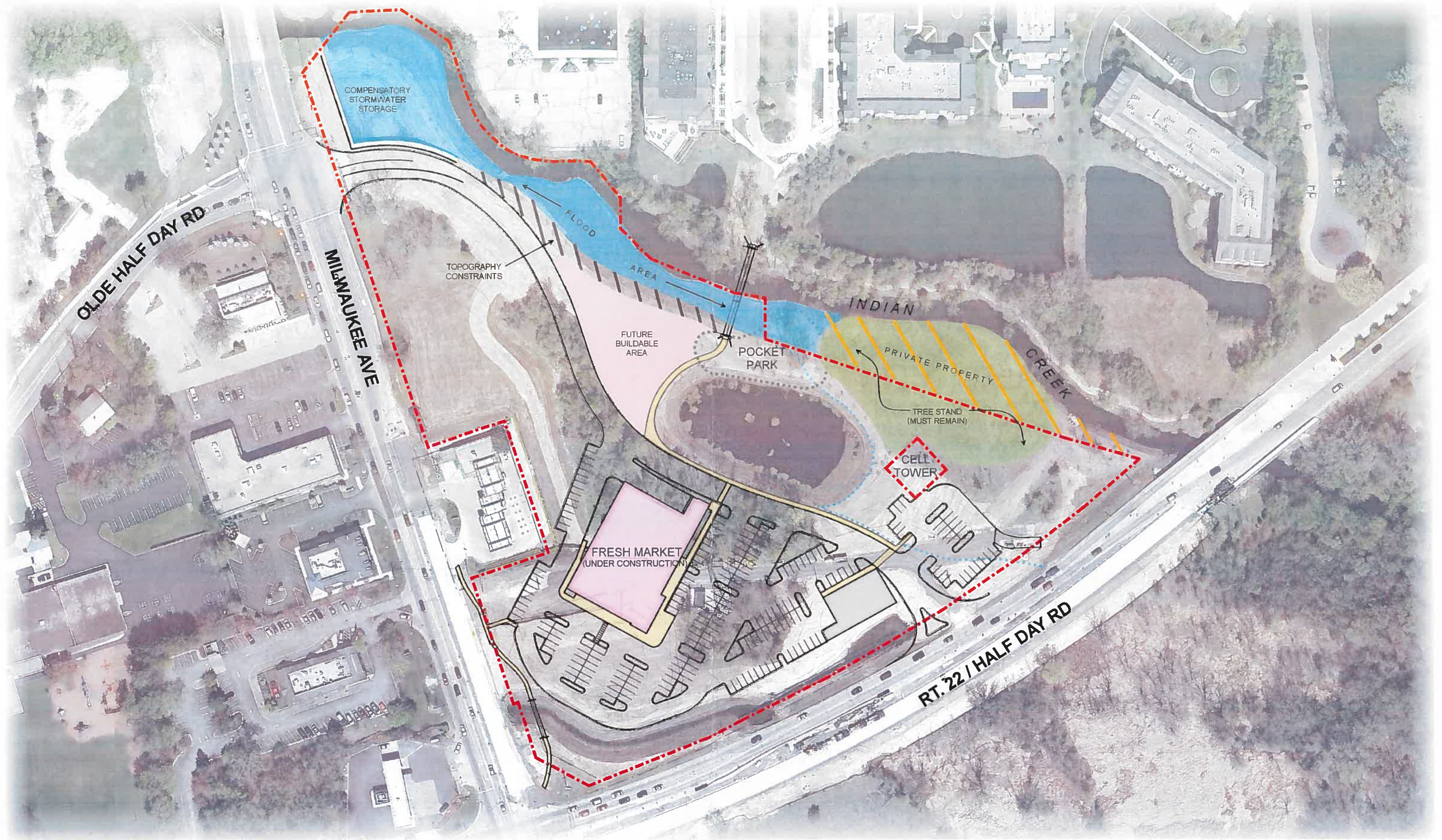
Reports and Documents Attached:

- Park Plan Detail
- Park Site Location
- Minutes from the May 28, 2013 Village Board Meeting
- 9 pictures of example art / sculptures
- Picture of proposed benches

Meeting History	
Park Board	February 17, 2016
Village Board (COW):	February 22, 2016
Regular Village Board Meeting:	N/A



REVISED SITE PLAN - 2-5-16





2.1

**MINUTES
REGULAR VILLAGE BOARD MEETING
Monday, May 28, 2013**

Present:

Trustee Brandt (Arrived at 7:03 p.m.)

~~Trustee Grujanac~~

~~Trustee McDonough~~

~~Village Clerk Mastandrea~~

Chief of Police Kinsey

Director of Public Works Hughes

Director of Community Development McNellis

Trustee Feldman

Trustee McAllister

Trustee Servi

Village Manager Burke

Finance Director Peterson

Village Attorney Simon

~~Village Treasurer Curtis~~

ROLL CALL

Mayor Blomberg called the meeting to order at 7:00 p.m. and Village Manager Burke called the Roll.

2.1 Approval of the May 13, 2013 Special Committee of the Whole/Town Meeting Minutes

Trustee Servi moved and Trustee Feldman seconded the motion to approve the minutes of the Special Committee of the Whole/Town Meeting of May 13, 2013 as presented. The roll call vote was as follows: AYES: Trustees McAllister, Feldman and Servi. NAYS: None. ABSENT: Trustees McDonough, Brandt and Grujanac. ABSTAIN: None. The Mayor declared the motion carried

2.2 Approval of May 13, 2013 Regular Village Board Meeting Minutes

Trustee McAllister moved and Trustee Servi seconded the motion to approve the minutes of the Regular Village Board Meeting of May 13, 2013 as presented. The roll call vote was as follows: AYES: Trustees McAllister, Feldman and Servi. NAYS: None. ABSENT: Trustees McDonough, Brandt and Grujanac. ABSTAIN: None. The Mayor declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

Mayor Blomberg thanked Public Works, Village staff and all involved for the Memorial Day Ceremony.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures by Fund for the month of April, 2013.

Finance Director Peterson noted the Revenues and Expenditures for the month of April have been reviewed by the Village Treasurer and all amounts are properly recorded.

3.4 Manager's Report

Village Manager Burke encouraged all to reach out to our State Senator and Representatives to express opposition to the state legislature freezing any revenues that the State shares with municipalities. Information will be posted on the Website and presented to residents as it becomes available.

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on May 28, 2013 in the amount of \$610,273.48

Finance Director Peterson provided a summary of the May 28, 2013 bills prelist presented for payment with the total being \$610,273.48. The total amount is based on \$145,300 for the General Fund, \$227,300 for Water & Sewer Operations, \$15,500 for Water & Sewer Improvement, \$160 for Fraud-Alcohol-Drugs, \$13,900 for Vehicle Maintenance, \$203,900 for the TIF fund, \$4,100 for the E-911 Fund and \$170 for Sedgebrook SSA, all amounts being rounded.

Trustee Feldman moved and Trustee Brandt seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees Brandt, Feldman, McAllister and Servi. NAYS: None. ABSENT: Trustees Grujanac and McDonough. ABSTAIN: None. The Mayor declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

7.1 Approval of an Ordinance Amending Title 3-3, Liquor Control, of the Lincolnshire Village Code for the Creation and Issuance of a Class "F" Liquor License for The Fresh Market, Inc. DBA The Fresh Market of Illinois, Inc. (Village of Lincolnshire)

7.2 Approval of an Ordinance Granting Variations to Title 12, Sign Control, of the Lincolnshire Village Code, for a Proposed Monument Ground Sign for Stevenson High School (Adlai E. Stevenson High School, District 125)

Trustee Servi moved and Trustee Brandt seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees Brandt, Feldman, McAllister and Servi. NAYS: None. ABSENT: Trustees Grujanac and McDonough. ABSTAIN: None. The Mayor declared the motion carried.

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.11 Approval of a design concept for the Downtown Creekside Park, located at the northeast corner of Rt. 22 and Milwaukee Avenue (Village of Lincolnshire)

Director of Community Development McNellis provided a presentation of the design concept for the Downtown Creekside Park recommended by the Park Board and Architectural Review Board. Staff is recommending a blue line/bar be added to denote where the flood line is as it runs throughout the park. Staff requests approval of the design concept and direction to proceed with developing formal plans and constructions documents.

Trustees Feldman, Brandt and Servi expressed their opinion they were not in favor of adding the blue line as recommended. Trustee Feldman noted dogs are not allowed in the parks and asked if the plan to include a water fountain for dogs needed to be corrected to comply with the Village's code. Director of Community Development McNellis explained the location of the drinking fountain is along the pedestrian walkway and noted it is not intended to indicate people should bring their pets into the park area. The proposal to include a drinking fountain and one for dogs is to provide more of a way station along the path or an amenity for walkers with pets. Director of Community Development stated if this is a concern of the Board, staff will address it.

Trustee Brandt voiced her concern with the benches presented on the concept plan as being too similar to those of the other parks and thought more naturalized stone benches would be appropriate for this location. Director of Community Development McNellis pointed out the plan presented is a concept plan and staff would pursue different options and pricing at the direction of the Board. Trustee Brandt asked if there was any money left in the TIF prior to the end of 2013. Village Manager Burke noted a price analysis would need to be done once the site improvements were completed and the amount of available funds would also be contingent on the sale of the remaining Village-owned property. Village Attorney Simon explained in order for the cost of the proposed park to be funded via available TIF moneys, funds would have to be committed prior to the expiration of the TIF. Village Attorney Simon explained this would mean there has to be a contract executed for the construction of the park committing all the money in the TIF fund for eligible redevelopment costs.

Trustee Brandt noted the Rotary and the Garden Club expressed interest in assisting with and contributing to the park and encouraged the Village to work with these groups as appropriate.

Trustee McAllister expressed he was in favor of the educational component of the blue line and thought the curved stone benches might not be appropriate since they did not provide a back for relaxing after a walk or bike ride.

Mayor Blomberg asked what the cost component of the blue line would be. Director of Community Development McNellis stated staff did not obtain a cost

on the blue line at this time. Mayor Blomberg suggested possibly installing posts with educational signage as an alternative to the blue line. Mayor Blomberg asked if the Village would be better off pricing both phases together. Village Manager Burke said staff could obtain prices for both phases combined and each phase individually as alternates in the bid construction process.

Trustee McAllister asked if the Village was likely to receive grant money this year. Village Manager Burke said it was not likely to get the grant money this year. Mayor Blomberg asked if the park would be included in the grant the Village has received for improvements on Milwaukee Ave. Director of Public Works Hughes noted the grants received for Milwaukee Ave. are for specific projects but staff could ask the question.

It was the consensus of the Board to move forward with the project.

8.2 Finance and Administration

8.3 Public Works

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

12.0 EXECUTIVE SESSION

13.0 ADJOURNMENT

Trustee Servi moved and Trustee Brandt seconded the motion to adjourn. The voice vote was unanimous and the Mayor declared the meeting adjourned at 7:25 p.m.

Respectfully submitted,

VILLAGE OF LINCOLNSHIRE

Barbara Mastandrea
Village Clerk



Ernsting's family

KO



















PEACE